



## **Position Description**

**Title of Position:** Child & Family Art Therapist

**Programs:** Outpatient Counseling and Day Treatment Services

**Position Summary:** Provide effective art therapy treatment for young children (eight and under) and their families so as to strengthen relationships, improve regulation and positive behavioral responses and provide appropriate coping mechanisms to heal from traumatic events.

**Salary Range:** \$50,000-\$65,000

### **Certification(s) / Degree(s) Required:**

- Master degree in Social Work, Counseling, or related field with two years of treatment experience AND registered with the Art Therapy Credentialing Board (ATCB) as an ATR-P, ATR, or ATR-BC
- Clinically licensed in the state of Missouri
- Licensure or proven eligibility for licensure in the state of Missouri.

**Reporting Structure:** Reports to the Director of Counseling and Family Support Services for administrative and clinical supervision.

**Hours:** Fulltime position, Monday through Friday. One evening (until 7 pm) per week.

**Equal Opportunity Employer:** The Children's Place is an equal opportunity employer that makes employment decisions regarding individuals and employees on the basis of their qualifications without regard to race, religion, color, sex, gender identity, sexual orientation, age, national origin, ability, veteran or other status protected by law.

**Our mission** is to help children and families heal from life's deepest hurts. We work to restore childhood. We tirelessly pursue, find and celebrate healing for young children in our community who have faced trauma, enabling children to lead happy, healthy, hopeful lives.

**Diversity, Equity and Inclusion:** This Is A Place For You

We believe in resiliency and the capacity to heal; our mission is to help children and families heal from life's deepest hurts.

We believe everyone has a unique life story, and we will listen and stand with those who have felt hurt or vulnerable.

We believe everyone experiences pain. It is the expression of this pain and discomfort that allows for learning and growth.

We believe people are our most vital asset, and healing occurs within the context of relationships. We will work to build an inclusive community where all people feel they are noticed and belong.

We celebrate people from every color, race, ethnicity, place of origin, religion, age, gender, sexual orientation, gender identity and/or expression, socio-economic status, family structure, and those with differences in ability.

We commit to hiring a workforce and recruiting board members to encourage the representation of all groups and perspectives. The children and families we serve deserve to enter a Place filled with people who reflect their own diversity.

Furthermore, we see acts of racism and its resulting inequities in our world and will actively work to be an equitable and antiracist Place. Through consistent professional training and development, we commit to creating an environment where all people can say they are welcomed, respected and safe to be themselves.

**Responsibilities include, but are not limited to:**

**I. Direct Services:**

Provide art therapy sessions to clients; services may include individual, family therapy, psycho-education and group work. Expectation is to provide an average of 15 billable hours per week.

Skillfully, adapt therapeutic creative/expressive arts principles, techniques and methods and apply them in a developmentally appropriate manner in early education classrooms.

Instruct/facilitate agency staff and board members in the use of various art materials.

Through art therapy interventions, develop strengths-based relationships with children and families.

Develop interventions which expand client's ability to express self and builds a feeling of mastery and competence.

Have a working knowledge of DSM and able to diagnose accurately for accurate assessment, billing and treatment planning.

Co-create treatment plans with caregivers for each client and/or family in a timely manner.

Utilize and be able to interpret and communicate standardized test scores to formulate assessments and treatment plans.

Provide some case management to families to support treatment goals.  
Make appropriate referrals to community agencies on behalf of family served.

Provide professional court testimony if subpoenaed.

Coordinate and collaborate with various members of the agency's treatment team including classroom Teachers, Child & Family Therapists, Speech/Language Pathologists, Occupational Therapist, Mental Health Nurse Practitioner, and/or Family Educator.

## **II. Administrative Duties:**

Attend department and monthly All Staff meetings.

Demonstrate compliance with all agency and professional organization policies and procedures.

Produce timely and accurate billing summaries each week.

Document all therapeutic and case management activities according to agency policies and timeframes within an electronic medical records system

Maintain timely and concise reports that reflect agency standards.

## **III. Quality Improvement:**

Adhere to agency policy regarding Quality Improvement measures.

Participate quarterly in peer review of chart audits.  
Review client feedback surveys and adapt services to best fit needs of clients.

Contribute to agency's overall strategic plan.

Provide guidance and leadership to expand access to art therapy as opportunities arise.

Utilize and continue to learn and adapt to advances in technology to maximize efficient use of resources  
(iPad, computer, Zoom, electronic health record, etc.).

#### **IV. Professional Development / Community Outreach**

Within first 14 days of employment, complete 10-hour TF-CBT online training.  
Utilize appropriate assessment tools in initial, ongoing assessment and at discharge.

Complete credentialing application upon hiring and every two years afterward.  
Provide current training documents and maintain necessary licensure training requirements annually.

Attend agency and community-based trainings to ensure licensing requirements and growth as a clinician. These hours should include but not be limited to topics of play therapy, trauma, treating sexual/physical abuse, grief, suicide, loss, ethics, and diversity, equity and inclusion.

Participate in PCIT, PC-CARE, EMDR (and other modalities as appropriate) training when offered.

Provide community-based trainings as outreach to the general population to

Consult with community agencies/individuals regarding child abuse/neglect issues as appropriate.

#### **Skills, Experience and Education:**

- General knowledge of the signs and symptoms of child abuse and/or neglect
- Knowledge of the role of a mandated reporter
- Knowledge/experience working with child welfare population

- Demonstrated knowledge of and experience with child development (specifically ages birth to eight)
- Mastery of the English language, both verbal and written
- Organizational and time management skills
- Demonstrated track record of accuracy, timeliness, dependability and reliability
- Competence and ability to operate a personal computer, iPad, fax machine, photocopier, printer and telephone
- Demonstrated ability to maintain confidentiality regarding records, clients and sensitive data
- Interpersonal style that is conducive to executing a multidisciplinary team approach
- Utilize self-care strategies
- Work within a strengths-based framework
- Physical ability to lift children without restriction
- Familiar with community resources, collaboration and initiatives that will enhance work of The Children's Place
- Ability to communicate directly and effectively with clients, caregivers, staff, supervisor, teammates and other professionals
- Ability to work and travel within the community without restriction
- Ability to engage and work effectively with diverse staff, clients, caregivers and other professionals

### **Working Conditions:**

- Ability to access multiple levels of the building.
- When required, be responsible for client physical safety.
- Must understand and follow building security procedures.
- Business casual office attire.
- Exposure to childhood illnesses. Flu and COVID vaccination highly recommended.
- Exposure to sensitive client subject matter.
- Exposure to vicarious trauma.
- Likelihood of courtroom testimony/involvement.
- Potential of interacting with aggressive/reactive children.

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**Disclaimer:**

Other duties will be required/requested for effective job performance. This is not a contract for employment but an outline of essential functions and expectations.